



**MURANG'A COUNTY GOVERNMENT
DEPARTMENT OF ENVIRONEMT:**

**Expression of Interest (EOI) for Consultancy Services for Environmental and Social Impact
Assessment (ESIA) Activities in Murang'a County**

MCG/EOI/005/2024

TENDER CLOSING DATE: 15TH AUGUST, 2024 AT 11.00 A.M. EAST AFRICATIME

Expression of Interest (EOI) Notice

The County Government of Murang'a, in collaboration with the World Bank under the Financing Locally Led Climate Change Action (FLLoCa) project, invites Expressions of Interest (EOI) from qualified and registered consultants to provide Environmental and Social Impact Assessment (ESIA) services. The projects include tree planting, water connectivity, and solarization in Murang'a County.

1. Project Duration:

The services shall include all tasks necessary for the Feasibility Study, Environmental and Social Impact Assessment Study. The assignment will take **THREE (3)** months.

2. Scope of Work and Deliverables:

1. Ecosystem Restoration (Agroforestry)

- **Report Required:** Summary Project Report
- **Deliverables:**
 - Assessment of environmental and social impacts
 - Public participation and community engagement documentation
 - Environmental safeguard measures
 - Social safeguard focal people engagement
 - Resilience on climate change

2. Improvement of water distribution and conservancy

- **Report Required:** Comprehensive Project Report
- **Deliverables:**
 - Detailed assessment of environmental and social impacts
 - Water quality and availability analysis
 - Public participation and community engagement documentation
 - Environmental safeguard measures
 - Social safeguard focal people engagement
 - Resilience on climate change

3. Promotion of renewable energy

- **Report Required:** Summary Project Report
- **Deliverables:**
 - Assessment of environmental and social impacts
 - Public participation and community engagement documentation
 - Environmental safeguard measures
 - Social safeguard focal people engagement
 - Resilience on climate change

3. Qualification of Bidders

Interested firms must provide information indicating that they are qualified to perform the services (brochures, description of similar assignments, in similar conditions and availability of the appropriate skills among staff, etc). Consultants may constitute joint ventures to enhance their chances of qualifications.

3.1 Qualification Criteria

Shortlisting will be based on meeting the minimum requirements to pass in the criteria set as shown below.

Preliminary Evaluation Requirements (Mandatory requirements)

1. Copy of Valid Tax compliance certificate.
2. Current CR12/CR13 Form (**issued in the last 6 Months**)
3. Copy of Certificate of incorporation /business registration
4. Valid single business permit/Trade license from Murang'a county
5. A copy of the company profile,
6. Valid National Environment Management Authority (NEMA) License for Environmental Impact Assessment Lead Experts OR Firm of Experts

Bids which do not satisfy all the above requirements shall be rejected.

2.1.2 Technical Requirements

No.	Technical Requirements	Maximum Score	Score	Remarks
1.	<p>Provide qualification of key personnel. Attach academic qualifications and CV's of 5 key personnel (management and technical staffs) to be involved.</p> <p>Key Staff</p> <ul style="list-style-type: none"> • Lead Consultant (Environmentalist) • Sociologist <p>Other Staff (at least 3)</p> <ul style="list-style-type: none"> • Drawn from relevant fields e.g. Renewable energy, Environment, Sociology etc. 	<p><i>(Total points 30)</i></p> <p>10 8</p> <p>4 points each</p>		
2.	<p>Evidence of experience with at least four (4) similar Consultancy projects - references with addresses, contacts, telephone numbers and statements of work done for each of the reference site. <i>The projects must have involved key personnel in (1.) above.</i></p> <p>N/B: Attach Letters of tender award, Signed Contracts or LPOs etc.</p>	20		
3.	<p>The value of your biggest project undertaken in (2.) above: <i>Attach proof i.e. copies of completion certificate and LPO or award letters.</i></p> <p>a) Less than Kshs 2 million b) Kshs. 2 million - 5 million c) over 10 million</p>	4 6 10		
5.	<p>Proof of financial capability Certified by Bank statement (for the last six months) or Audited Account for (2021/2022 & 2022/2023) (10 marks) Letter of credit worthiness from your bank (10 marks)</p>	20		
6.	NEMA License (for the Firm or for the Lead Expert)	10		
	TOTAL	100		

N/B: Bidder must attain an overall score of 70

2.1.3 Team Composition & Qualification Requirements for the Key Experts

General qualifications of the consultancy firm

The firm should be duly registered in Kenya, in good legal standing and with at least five (5) years of existence and experience in carrying out similar assignments.

Key Staffs

The Consultant's team will include key experts for the assignment with demonstrated expertise:

Position 1: Lead Consultant

- Must be a trained Environmental Specialist
- Must have a minimum of an Undergraduate Degree in an Environmental related field from a recognized University.
- Must be registered by NEMA as an EIA Expert
- Must have at least eight (8) years' experience in Environmental Assessment and Auditing
- Registration with Environmental Institute of Kenya (EIK) will be an added advantage.

Specifically, He / She must exhibit the following competencies:

- Good knowledge and experience in project design, implementation.
- Monitoring, evaluation and conformity assessment.
- Proficiency in project assessment, monitoring and evaluation software.
- Proficiency in Word Processing.
- Written and spoken English and Kiswahili
- Excellent technical and analytical skills.
- Ability to work effectively in multicultural environments in Kenya

Position 2: Lead Sociologist

The successful consultancy firm must have a Lead Sociologist whose academic qualifications shall be a minimum of an Undergraduate Degree in Sociology/ Community Development or a relevant social science with at least five (5) years' experience in social impacts assessment and management.

He/ She must be proficient in:

- Knowledge and experience in field studies and community/stakeholder engagement and facilitation.
- Practical expertise in public consultation, conflict and dispute resolution and communications.
- Project Assessment, monitoring and evaluation software.
- Proficiency in Word Processing.
- Written and spoken English and Kiswahili
- Have excellent technical and analytical skills.
- Able to work effectively in multicultural environments in Kenya.

Other Members of the staff

The rest of the staff members should be drawn from relevant fields such as environment, Sociology, Renewable energy among others. They all must be experienced and demonstrate capability to handle the consultancy task.

Clarifications:

Interested parties may request clarifications (3) days before the EOI submission date in writing. The County will only respond to request(s) for clarification received in writing. Clarifications and Questions may be sent to: **procurement21@muranga.go.ke**

How to Express Interest:

The EOI shall be submitted in plain sealed envelopes marked with **Tender Name** and **Reference No.** and be deposited in the Tender Box at **Murang'a County Government Headquarter offices, Ground Floor** or be addressed to;

The County Secretary
Murang'a County Government
P.O Box 52-10200
Murang'a, Kenya

Deadline for Submission:

Completed EOI documents will be enclosed in plain sealed envelopes (**original**) marked with tender name and reference number and deposited in the tender box on or before **15th August 2024 at 11.00 a.m.** {East Africa Time (Nairobi, Kenya Time)}." Electronic submission is **NOT** permitted. Murang'a County Government reserves the right to accept or reject any or all applications. Only successful prequalified firms will be invited to the next stage of Request for Proposal (RFP).

For further information, clarifications and site visit, contact;

Chief Officer - Water, Irrigation, Environment and Natural resources
County Government Headquarters,
3rd Floor Rm 312

Chief Officer - Water, Irrigation, Environment and Natural resources

For County Secretary