

MUNICIPAL BOARD MEETING HELD ON 12TH FEBRUARY 2019 AT THE BOARD ROOM AT 2.00PM

MEMBERS PRESENT

- | | |
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| 1. Benson Githinji Mwangi | Chairman |
| 2. Judy wambui Maina | Vice Chairperson |
| 3. Dr. Banard Nthuku Muia | |
| 4. Habel Karanja Ngugi | |
| 5. Charles Mwaniki Karina | |
| 6. Dr. Judy Njoki Makira | |
| 7. James Mwangi Waweru | |

IN ATTENDANCE

- | | |
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| 1. Jeremiah Kamau Mwirigi | Secretary |
| 2. Sarah Masaki | C.E.C Housing, Planning and Urban Development |
| 3. Gabriel Kamau | C.O Housing Planning and Urban Development |
| 4. Makara Ngure | Administrative Officer |

AGENDA

1. Prayers
2. Reading and confirmation of the previous meeting minutes
3. Matters arising from the previous minutes
4. Overview of the operations
5. Appraisal of the Municipal budget
6. Induction
7. Floation of the proposed tenders on grant funds

05/019: PRAYERS

The meeting started with a word of prayer from Dr. Judy Njoki Makira

06/019: READING AND CONFIRMATION OF PREVIOUS MEETING MINUTES

The secretary took members through the previous meetings proceedings and were confirmed as the true reading of the said meeting.

Proposed by James Waweru Mwangi

Seconded by Dr. Banard Muia.

07/019: OVERVIEW OF OPERATIONS

The secretary gave a brief of the Municipality from Inception way back in 1900 through to the defunct Municipal Council then Town Management under the new constitution to the current special Municipality Status outlaying the state of affairs at each stage.

The chairman appreciated the analysis and commended it as the base for the take up by the new body.

08/019: APPRAISAL OF THE BUDGET

The committee was informed that the Town Management operated without an autonomous budget but having its projects and programs cutting across the departments, mainly Transport and Infrastructure.

It was recommended that: The Board Chairman with the assistance of the Chairman Finance Staff and General Purpose committee pursue the Executive, for Municipal to have a standalone budget for effective service delivery.

09/019: INDUCTION

After discussion it was resolved that:

The induction takes place on the third week of the month at hotel Lamada Nairobi. Areas of interest thereon being the Municipal Charter, Cities and Urban Areas Act, program manual on grant, funds absorption and the specific function of the Municipality as stipulated in the ACT.

10/019: PROPOSED TENDERS

Members felt the need of going through the tender documents and visiting the sites to confirm value for money in the proposed projects.

The Public Works Housing & Physical Planning and finance staff as general purpose committees were tasked on the same and expected to make their recommendations for adoption by the board.


11/019: BOARD MEMBERS TOOLS OF WORK

After evaluation of the task ahead of board members, frequent need of communication outside the board room and meetings thereon. It was recommended that: Members be facilitated with smart phones, I pads, Laptops and airtime for effective communication.

There being no other business, the meeting was closed with a word of prayer led by Dr. Judy Njoki Makira.

CONFIRMATION OF MINUTES

CHAIRMAN.....DATE.....SIGN.....

SECRETARY..........DATE.....15/2/2019.....SIGN.....