

DRIVER III, JOB GROUP 'D' – 5 Posts - REF: NO MCG/PSB/2018/024

Requirements for Appointment

- Kenya Certificate of Secondary Education mean grade D plain or its equivalent qualification from a recognized Institution;
- A valid driving license free from any current endorsement(s) for class(es) of vehicle(s) an officer is required to drive;
- Attended a First-Aid certificate course lasting not less than one (1) week at St. John Ambulance or Kenya Institute of Highway and Building Technology (KIHBT) or any other recognized Institution;
- Passed suitability Test for Driver Grade III;
- Passed practical Test for Drivers;
- A valid certificate of Good conduct from the Kenya Police;
- At least two (2) years driving experience.

Duties and Responsibilities

- Driving a motor vehicle as authorized;
- Carrying out routine checks on the vehicle's cooling, oil, electrical and brake systems, tyre pressure e.t.c.;
- Detecting and reporting malfunctioning of vehicle systems;
- Maintenance of work tickets for vehicles assigned;
- Ensuring security and safety for the vehicle on and off the road;
- Safety of the passengers and/or goods therein;
- Maintaining cleanliness of the vehicle.